



Mohamad montaser

PERSONAL DATA

FULL NAME Mohamad Abd-el-Kader Eisa Eisa Montaser.
BIRTH DATE 18 Mar 1988.
BIRTH PLACE Saudi Arabia.
MARITAL STATUS Married.
MILITARY STATUS Exempted.

CONTACT INFORMATION

ADDRESS 08 Mostawdaa Al Daqiq St., off Malak Hefni St., Al Montazah, Alexandria, Egypt.
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EDUCATION

DEGREE FROM UNIVERSITY BCom In Management Information Systems.
GRADUATION YEAR High Institute for Computers and Information Systems (HICIS) Alexandria University.
2009

LANGUAGE

ENGLISH B2 Level.

COMPUTER SKILLS

Can use PDA (personal digital assessments) device.
Can handel warehouse and data entry computer systems.
MS Office.
CCNA.
Internet, Software, and Hardware Skills.

WORK EXPERIENCE

Call Center Agent at *Sutherland Global*.

Jan 2026 till mar 2026.

Call Center Agent at *Concentrix*.

Oct 2025 till Jan 2026.

Customer Service Representative - House Hold section at *Zahran Market*.

Feb 2025 till Oct 2025.

- Storing and arranging goods and returning defective or damaged goods to their companies.
- Coordinate, arrange, and organize the department, and displaying the goods in a neat, and organized manner.
- Receive the goods in the warehouses, and review the items the receipt invoices.
- ensure that the customers are provided with the best service, and shopping experience.
- Ensure to explain the offers available to customers to increase sales.

Financing Agent at *Alexandria Business Association (ABA)*

Sep 2024 till Jan 2025.

Head of Textile Section at *Gomla Market*.

Jan 2016 till Aug 2024.

- Worked as a Warehouse clerk.
- Worked as a data entry employee.
- Use and handel PDA (personal digital assessments) device and use all it's features like making barcodes or pricing tags.
- Conducted annual and semi-annual inventory checks.
- Responsible for warehouse organization and stock management.
- Use and edit computer databases.
- Experience in different types and varieties of textiles.
- Storing and arranging incoming goods and returning defective or damaged goods to their companies.
- Update and prepare a daily list of items in highest demand for storage.
- Coordinate, arrange, and organize the department, and displaying the goods in a neat, organized, and colorful manner in accordance with the company's policy.
- Ensure effective communication between the team members.
- Carry out the annual inventory of the store.
- Work as a cashier during Crowded and peak times.
- Receive the goods in the warehouses, and review the items the receipt invoices.
- ensure that the customers are provided with the best service, and shopping experience.
- Ensure to explain the offers available to customers to increase

WORK EXPERIENCE

sales.

- Working as a returns officer on specific days of the week, receiving returns from customers, and reviewing custody with the head of the department.

Security Officer at *Golf Porto Marina.*

Jul 2014 till Des 2015.

Public Relations Lead at *Sama El Baraka Co. for Water Filters.*

Apr 2013 till Jun 2014.

- Develop and present attractive promotions for the company's different products and services to attract new customers.
- Ensuring the team achieve the monthly target.
- Monitor the team's performance.
- Train the new team members.

Head of Beverage Section/ Head of Detergents Section at *Macro Cash and Carry.*

Nov 2011 till May 2012.

OTHER DATA

MOBILITY

Willing To Travel.

PERSONAL TRAITS

- Excellent communication skills, and persuasion skills.
- Hard worker and ambitious.
- Very good at following the chain of command, administrative structure, and executing orders.
- The ability to work within a team as a head of the team or part of it.

VISION

To work in an international company and be part of an inspiring team.